

**Seventh-Day Adventist Church  
(Manitoba-Saskatchewan Conference)**

**Terms of Reference**

**Date & Authorizing Actions for Creation of the Committee:**  
Board of Directors Action #BD 22-75, Date: September 15, 2022

**Name of Committee:**

Camp Whitesand Committee (CWC)

**Membership** (appointed by Board):

1. President (Chair): Pastor Charles Ed II Aguilar
2. Secretary: Christine Bergen
3. Treasurer: Christine Bergen
4. Youth Director: Alexandra Richards (pro tempore)
5. Pastor Troy Guderyan
6. Principal: Andrew Savenye
7. Care Home Representative: To be filled
8. Committee 101 To be filled
9. Committee 101 To be filled
10. Committee 101 To be filled
11. Summer Camp Staff (MB) To be filled
12. Summer Camp Staff (SK) To be filled
13. Youth/Young Adult (MB) To be filled
14. Youth/Young Adult (SK) To be filled

**Quorum:**

Simple Majority

**Type of Committee:**

Board-appointed

**Responsible to:**

AdCom

**Purpose**

The purpose of the Camp Whitesand Committee (CWC) is to provide strategy, oversight and accountability for Camp Whitesand.

**Responsibilities**

The core responsibilities of the CWC are:

1. **Duty of Mission:** To oversee & monitor Camp Whitesand's sustainable strategy, goals (including fundraising), and objectives to align with the ManSask Conference's Mission and Vision

2. **Duty of Obedience:** To identify, evaluate, manage, and mitigate risks (compliance, operational, financial, environmental, and reputational) that obey applicable laws and regulations, bylaws, and policies
3. **Duty of Care:** To receive Camp Whitesand program and financial reports, evaluations, and analysis, ensuring prudent use and maintenance of all assets, including facility, grounds, people, and partners
4. **Duty to Report:** To make recommendations to AdCom regarding the operations of Camp Whitesand

**Term of Office:**

5 years

**Frequency of Meetings:**

Twice a year (January & July)